

**Cutler-Orosi Joint Unified School District  
Special Meeting of the Board of Trustees  
Monday - January 29, 2024  
5:30 p.m. – 6:00 p.m.**

**Meeting Location:  
Cutler-Orosi JUSD – Board Room  
Orosi CA 93647  
(559) 528-4763**

**SPECIAL BOARD MEETING AGENDA**

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

	<b><u>Present</u></b>	<b><u>Absent</u></b>
<b>Sandra Williams, Board President</b>	_____	_____
<b>Delia Martinez, Board Vice President</b>	_____	_____
<b>Joni Jordan, Board Clerk</b>	_____	_____
<b>Mary Helen Espino, Trustee</b>	_____	_____
<b>Marisol Rubalcaba, Trustee</b>	_____	_____
<b>Margie Salazar, Trustee</b>	_____	_____
<b>Javier Quevedo, Trustee</b>	_____	_____
<b>Staff:</b>		
<b>Yolanda Valdez</b> _____	<b>Linda Montemayor</b> _____	<b>Marlena Celaya</b> _____
<b>Craig Drennan</b> _____	<b>Jayboy Camaquin</b> _____	<b>Victoria Guzman</b> _____
<b>Shevonne Swanson</b> _____	<b>Ray Quintana</b> _____	<b>Larissa Goosev</b> _____
<b>Faith Coleman</b> _____	<b>Leanne Cerda</b> _____	<b>Diana Vides</b> _____
<b>Sunsie Tumacder</b> _____	<b>Veronica Raigoza</b> _____	<b>Melissa Delgadillo</b> _____
<b>Raffi Soghomonian</b> _____	<b>Jody Rush</b> _____	<b>Yovana Castillo</b> _____
<b>Lisa Castillo</b> _____	<b>Micaela Macareno</b> _____	<b>COUTA Representative</b> _____
<b>Antonio Quintanilla</b> _____		<b>CSEA Representative</b> _____

**PLEASE BE COURTEOUS AND SILENCE YOUR CELL PHONES. – THANK YOU**

**Notice to the public:** The meetings of the Board are scheduled for the purpose of conducting business of the school district and, therefore, are not public meetings, but rather meetings held in public. Questions regarding procedures and practices should be addressed to your school principal or to the District Superintendent. Members of the public will be given an opportunity to speak at every regular meeting of the Board—3 minutes per speaker and up to 20 minutes total on any given item. To speak, members of the public must fill out a card requesting time. The cards are available at the Board meeting. To place an item on the agenda, arrangements must be made with the Superintendent ten (10) days prior to a regular Board meeting.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange for an alternative agenda document format or to arrange for aid or services to modify or to accommodate persons with a disability for them to participate in a public meeting, please provide a written request to the Superintendent at the District Office at least three (3) working days prior to any public meeting.

Cutler-Orosi Joint Unified School District complies with the American Disabilities Act of 1973, Section 504, by providing educational and employment opportunities on a non-discriminatory basis. The District does not discriminate on the basis of race, ethnicity, marital or parental status, religion, creed, color, national origin, sex, or physical or mental disability. The District also complies with Executive Order 13145, which prohibits employment discrimination based on “protected genetic information” in the Executive branch. The coordinator for non-discrimination is the Assistant Superintendent, located at the District Office, 12623 Avenue 416, Orosi, CA 93647. The phone number is (559)528-4763. NOTICE: If documents are distributed to the Board Members concerning an agenda item within 72 hours of a regular Board meeting, at the same time, the documents will be made available for public inspection at the District Office located at 12623 Avenue 416, Orosi, CA.

**CALL TO ORDER- REGULAR OPEN SESSION at:** Time: \_\_\_\_\_ By: \_\_\_\_\_

**Pledge of Allegiance led by:** \_\_\_\_\_

**BOARD GOALS:**

1. **Achieve academic excellence and meet the needs of all students in a safe supportive environment.**
2. **Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.**
3. **Create efficient and effective systems that are innovative, accountable, and proactive.**

**PUBLIC COMMENTS FOR ITEMS INCLUDED ON THE AGENDA:**

Time is allocated for members of the public to comment on issues of concern related to District business. Action and/or discussion cannot be taken by the Board on items not already on the agenda. Persons wishing to address the Board must fill out a card which will indicate their names, addresses, group or organization they represent, and subject upon which they intend to speak. Individuals are requested to limit their comments to 3 minutes per speaker and up to 20 minutes total on any given item.

**ADMINISTRATIVE/ORGANIZATIONAL ITEMS**

<b><u>Item #</u></b>	<b><u>Page #</u></b>	<b><u>Description</u></b>	<b><u>Goal #</u></b>
1	5	<b>Approval of (1) Part-Time Food Service worker II position</b>	1,3
		Motion to approve Item #1 made by: _____	
		Motion Seconded by: _____	
		_____/_____/_____	
		Yes      No      Abstain	

**PUBLIC COMMENTS CLOSED SESSION ITEMS:**

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**CLOSING ACTIVITIES:** The Governing Board members have an opportunity to comment.

Motion to adjourn to Closed Session at \_\_\_\_\_ p.m. made by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Yes      No      Abstain

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**CLOSED SESSION**

<b><u>Item A</u></b>	<b><u>Personnel (Gov. Code 54957): The Board will meet to consider Public Employee</u></b>	<b><u>Board Goal</u></b>
<b><u>Page(s)</u></b>	<b><u>for:</u></b>	<b><u>3</u></b>
<b><u>6-7</u></b>	<b><u>EMPLOYMENT/ADDITIONAL POSITIONS/HOURS:</u></b>	

1. Director of Grants, pending pay, verification, and clearances.

**PROMOTIONS/REASSIGNMENTS:**

2. from Administrative Assistant II to Special Services Secretary at District Office, effective February 1, 2024, paid at Range 22, Step 6.
3. from Special Services Secretary to Expanded Learning Facilitator, District wide, effective February 1, 2024, paid at Range 38, Step 5.

Motion to approve Item A - Public Employee Appointment/Employment for the position(s) listed made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Yes      No      Abstain

**Adjournment to Open Session:**

Motion to adjourn Closed Session at \_\_\_\_\_ p.m. and reconvene into Open Session made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Yes      No      Abstain

**REPORTING OF CLOSED SESSION ITEMS**

<b><u>Item A</u></b>	<b><u>Personnel (Gov. Code 54957): The Board will meet to consider Public Employee</u></b>	<b><u>3</u></b>
	<b><u>for</u></b>	
	<b><u>EMPLOYMENT/ADDITIONAL POSITIONS/HOURS:</u></b>	

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**CLOSING ACTIVITIES:** The Governing Board members have an opportunity to comment.

The next Regular Meeting of the Board of Trustees will be held on Thursday, February 8, 2024, with Open Session beginning at 5:30 p.m. and Closed Session at 6:30 p.m. The Board Meeting will take place at the COJUSD Board Room – 12623 Avenue 416, Orosi CA 93647.

**ADJOURNMENT:**

Motion to adjourn the meeting made by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Yes      No      Abstain      Meeting adjourned at: \_\_\_\_\_ p.m.

Cutler-Orosi Joint Unified School District complies with the American Disabilities Act of 1973, Section 504, by providing educational and employment opportunities on a non-discriminatory basis. The District does not discriminate on the basis of race, ethnicity, marital or parental status, religion, creed, color, national origin, sex, or physical or mental disability. The District also complies with Executive Order 13145, which prohibits employment discrimination based on “protected genetic information” in the Executive branch. The coordinator for non-discrimination is the Assistant Superintendent, located at the District Office, 12623 Avenue 416, Orosi, CA 93647. The phone number is (559)528-4763. NOTICE: If documents are distributed to the Board Members concerning an agenda item within 72 hours of a regular Board meeting, at the same time, the documents will be made available for public inspection at the District Office located at 12623 Avenue 416, Orosi, CA.

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT**  
**Special Board Meeting Agenda**  
**January 29, 2024**

**AGENDA SECTION:** **ADMINISTRATIVE/ORGANIZATIONAL**

**AGENDA ITEM:** **APPROVAL OF (1) PART-TIME FOOD SERVICE WORKER II POSITION**

**ATTACHMENTS:** **N/A**

**FUNDING SOURCE:** **CAFETERIA FUND**

**DISCUSSION:**

The District requests that the Board approval of the following new position:

- (1) 4 hour Food Service Worker II Position – This position will provide additional support to the Food Service Department and will assist with adding more breakfast/bakery items to the food service menu. This position will be paid out of the cafeteria fund.

**ITEM SUBMITTED AND APPROVED BY:**

*Name and title of administrator who reviewed and approved this item: Craig B Drennan, CBD, Assistant Superintendent*

**BOARD GOAL:**

☐

1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.

☐

2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.

☒

3. Create efficient and effective systems that are innovative, accountable and proactive.

**RECOMMENDATION:**

**The Superintendent recommends the Board approve the new position.**

**PROPOSED ACTION:**

**APPROVE**

**Item #: 1**

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT**  
**Special Board Meeting Agenda**  
**January 29, 2024**

**AGENDA SECTION:** **CLOSED**

**AGENDA ITEM:** **PERSONNEL**

**ATTACHMENTS:** **PERSONNEL LETTER**

**FUNDING SOURCE:** **N/A**

**DISCUSSION:**

Employment/Additional Positions/Hours, Promotions/Assignments, Leaves, Resignations/Retirements, Employee Discipline/Dismissal/Release. (Personnel Letter will be presented at the meeting during closed session.)

**ITEM SUBMITTED AND APPROVED BY:**

*Name and title of administrator who reviewed and approved this item: Craig B. Drennan, CBD, Assistant Superintendent*

**BOARD GOAL:**

☐

1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.

☐

2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.

☒

3. Create efficient and effective systems that are innovative, accountable, and proactive.

**RECOMMENDATION:**

The Superintendent recommends the Board approve the Personnel Letter.

**PROPOSED ACTION:**

**APPROVE**

**Item #: A**



TO: Board of Trustees

FROM: Craig Drennan, Assistant Superintendent-Administrative Services

RE: Personnel Recommendations

DATE: January 29, 2024

**Board of Trustees**

Sandra Williams  
*Board President*

Delia Martinez  
*Vice President*

Joni Jordan  
*Board Clerk*

Mary Helen Espino  
*Trustee*

Marisol Rubalcaba  
*Trustee*

Margie Salazar  
*Trustee*

Javier Quevedo  
*Trustee*

**Administration**

Yolanda Valdez  
*Superintendent*

Craig Drennan  
*Assistant Superintendent*

**EMPLOYMENT/ADDITIONAL POSITIONS/HOURS:**

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Cutler-Orosi  
Joint Unified  
School District

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Orosi Ca. 93647

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[www.cojusd.org](http://www.cojusd.org)